

**BCVA (“Company”)
Annual General Meeting
Proxy Form**

Name and Address of Member to be completed by Member:

Name:

Address:

Telephone number:

Before completing this form, please read the explanatory notes below

I/We being a member of the Company appoint the Chairman of the meeting or (see note 3)

As my/our proxy to attend, speak and vote on my/our behalf at the Annual General Meeting of the Company to be held on 18th October at 2pm and at any adjournment of the meeting.

I/We direct my/our proxy to vote on the following resolutions as I/we have indicated by marking the appropriate box with an 'X'. If no indication is given, my/our proxy will vote or abstain from voting at his or her discretion and I/we authorise my/our proxy to vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is properly put before the meeting.

Resolutions: *ORDINARY BUSINESS/RESOLUTIONS – please complete using a X in the appropriate box*

- | | |
|---|--------------------------|
| 1. To receive the 2023 income and expenditure account and balance sheet | <input type="checkbox"/> |
| 2. To approve a 5% increase in membership subscription rates for 2025 | <input type="checkbox"/> |
| 3. To approve recommendation of the Board for the following: | |
| • Chairman Kate Richards | <input type="checkbox"/> |
| • Secretary James Adams | <input type="checkbox"/> |
| • Treasurer John Blackwell | <input type="checkbox"/> |
| 4. Board Member Nominations – there have been 5 nominations received and their details are included with the AGM information circulated with this proxy form. There are 5 vacancies. You may vote for up to 5 of the following people. | |
| David Black | <input type="checkbox"/> |
| Rob Howe | <input type="checkbox"/> |
| Rebecca Nelson | <input type="checkbox"/> |
| Navaratnam Partheeban | <input type="checkbox"/> |
| Beatrice Yates | <input type="checkbox"/> |

Signature:

Date:

Notes to the proxy form

1. As a member of the Company you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting of the Company. You can only appoint a proxy using the procedures set out in these notes.
2. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
3. A proxy does not need to be a member of the Company but must attend the meeting to represent you. To appoint as your proxy a person other than the Chairman of the meeting, insert their full name in the box. If you sign and return this proxy form with no name inserted in the box, the Chairman of the meeting will be deemed to be your proxy. Where you appoint as your proxy someone other than the Chairman, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to appoint someone other than the Chairman and give them the relevant instructions directly.
4. To direct your proxy how to vote on the resolutions mark the appropriate box with an "X". If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting.
5. To appoint a proxy using this form, the form must be:
 - Completed and signed.
 - Sent by email to agm@bcva.co.uk and
 - Received by the Company no later than **Monday 14th October 2024 at 10am**
6. In the case of a member which is a company, this proxy form must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company.
7. Any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.
8. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.
9. For details of how to change your proxy instructions or revoke your proxy appointment see the notes to the notice of meeting.
10. You may not use any electronic address provided in this proxy form to communicate with the Company for any purposes other than those expressly stated.